

# County of Los Angeles – Department of Mental Health SA2 Children's QJC

**August 20, 2015**

## Agenda

1:30 – 1:35 Introductions & Announcements

1:35 – 1:40 Review of Minutes from June 18, 2015

1:40 – 3:20 Report from Departmental QI/QA. ....Michelle Rittel

### QI

- Clinical QI/OMD Report
- CSECP
- PRO
- Cultural Competency – Sandra Chang-Ptasinski
- Office of Compliance
- MHSIP Surveys
- Provider Directory
- Provider QI Process
- 1915b Waiver

### QA

- Audits
- Medi-Cal Certification Section
- State DHCS Updates
- Training & Operations
- IBHIS Update
- Clinical Forms Bulletin
- QA Bulletins
- Meaningful Use Update (D/O)
- Treatment Plan Completion (D/O)
- Scheduling Initial Medication Services Policy

3:20 – 3:30 Suggestions For Next Meeting/ Host for Next Meeting

Contact: Michelle Rittel: Office – (213) 739-5526

Cell – (213) 276-5521

Email: [mrittel@dmh.lacounty.gov](mailto:mrittel@dmh.lacounty.gov)



Next Meeting:

Thursday, October 15, 2015

Location: TBA

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
Service Area 2 Children's QIC Meeting  
QUALITY IMPROVEMENT COMMITTEE MINUTES**

Type of Meeting	SA 2 Children's QIC		Date	August 20, 2015	
Place	Penny Lane	Start Time	1:30pm		
Chairperson	Michelle Rittel	End Time:	3:30pm		
Co-Chairs	Alex Medina and Angela Kahn				
Members Present	Rose Swim, Alex Medina, Alondra Hernandez, Angela Kahn, Belinda Ankrah, Cheryl Davis, Danielle Price, Colin Xie, Hosun Kwon, Hrug Ghazarian, Janette Baucham, Kathleen Kim, Lucy Marrero, Mark Rodriguez, Michelle Rittel, Phachara Sujirapanya, Sandra Chang Plasinski, Sara Pineda, Soltana Nosrati, Sora Choi, Tiger Doan, Tim Petersen, Tonia Amos Jones, Victoria Shabanzadeh, Michelle Ferrante				
Absent Members	Allen Pouravanes, Anabel Aispuro, Ashlei Sullivan, Audra Casabella, Brian Sawlsville, Charity Wabuke, Deanna Park, Eva Carrera, Frank Sanchez, Genevieve Morgan, Judy Cardona, Kamelah Wilkerson, Kim Farnham, Kristin Malka, Maria Asadourian, Marietta Watson, Martha Basmadjian, Michele Linden, Nancy Tarin, Seth Bricklin, Sonia Herten-Greaven, Stephanie Yamada				
Agenda Item & Presenter	Discussion and Findings		Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date	
Call to Order Introductions and Announcements: Michelle Rittel	Meeting called to order at 1:30pm. Thank you to Penny Lane for hosting our meeting this month. Introductions were made. Everyone was requested to review the sign in sheet to update information or remove names of people that don't attend the meeting. Michelle Rittel announced that Aleksandr Dozortsev and Liliana Palacino have been promoted and are no longer with the SA2 Children's Navigation Team. Due to limited staffing, Michelle will be devoting more time to navigation and will be away from her regular office. Email and cell phone are the best methods of contact. Also, two of the LAUSD OFs did not return to their jobs after the summer, so issues with LAUSD and FSP/WRAP services are on hold at this time.				

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Quality Assurance (QA)			
Departmental QA Meeting Report: Michelle Rittel	<p>Audits: There are no audits scheduled for SA2 at this time.</p> <p>State DHCS updates: MH Provider Waivers – Students that are between school and board registration cannot do assessment or therapy and co-signatures are not allowed. This applies to both DO and LE. There are exceptions for certain students of psychology to gain hours for licensure. MSW, MFT and LPC must maintain their registration through the BBS. There was a State Documentation Training last week and relevant information from that training will be disseminated at a later time. DHCS System Review/Chart Review will happen in February. It is very likely we are in the middle of the period for claims. Now is the time to review charts, void claims, etc. Once the list of claims for audit is released, you won't be able to void any claims. The list usually comes out about a month in advance.</p> <p>Training and Operations: There are no documentation trainings or presentations for contractors, scheduled at this time. Documentation Trainings for DO interns are on 9/23, 9/29, 10/14. DO Quarterly Monitoring Reports for the 2<sup>nd</sup> quarter were due 7/15. The LE QA Annual Report Update – only 3-4 haven't come in this year. None from SA2 Child are missing.</p> <p>Policy and Technical Development: The next IBHIS rollout is TBD. It will be for UCC Crisis Stabilization, Jail, Juvenile</p>		

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Quality Improvement (QI)			
Departmental QIC Meeting Report, contd.: Michelle Rittel Sandra Chang-Plasinski (CCC Update)	<p>Cultural Competency – Sandra Chang-Plasinski from the DMH Cultural Competency Unit: Information on the Cultural Competency Committee was presented, as well as definitions of Culture and Cultural Competency. Power Point was presented and copies were handed out. Also the CLAS definition of culture and the DMH Bilingual Bonus Policy were handed out. There are mandates at the Federal, State and County levels and these regulations tell us that we cannot exclude any one based on culture and language. The DMH Cultural Competency Committee meets the second Wednesday of every month and for the rest of this year, the meetings will be at 550 S. Vermont in the 3<sup>rd</sup> floor conference room. The Workgroups for this year were described.</p> <p>Office of Compliance: There are policy updates. Policy 303. 05 Reporting Clinical Incidents Involving Intentional Injuries, Deaths, Alleged Client Abuse and Possible Malpractice has been revised and is available in the P&amp;P online. However, the online clinical event reporting system is not yet up and running for contractors. There will be a bulletin coming out in October.</p> <p>MHSIP Surveys: DMH QI is working on data analysis for the November 2014 and Spring 2015 surveys. There will be provider level reports for the Spring Data and there will be one page sheet domains if you had more than 30 surveys. The ETA on this is “the next few months”.</p> <p>Provider Directory: The new system is working well. DMH QI is looking for an Active vs. Inactive list. PRO should be using this list as well to determine which programs need to be added</p>		

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<p><b>Departmental QA Meeting Report:</b> Michelle Rittel</p>	<p>Justice programs. CFB 15-04 Treatment Update to DCFS- there is a handout with an update to submission email address and the review form/requirements. This form is used when a client is referred for treatment and they have been given a status of "urgent", your clinician will have to complete this form and submit it to DCFS on a weekly basis until they are no longer on urgent status. QAB 15-05 Multiple Practitioners Providing a Single Service - Bulletin was handed out. Both clinicians must sign the progress note. The Org Manual has been updated with this requirement. QAB 15-06 ICD10 &amp; DSM5: What We Know Now – Bulletin was handed out and reviewed. DSM5 &amp; ICD10 are being implemented on October 1<sup>st</sup>. There is a new DX form that can be used for DSM IV, DSM V and ICD10 which will be available on 9/1. The Assessment Forms will also be updated. The State is only using ICD10 for audits. For assessments starting on 10/1, there will be no more 5 Axis Dx. Conversion – DMH will do the conversion for DO, available on 10/1. For LE, it's TBD. The Org Manual will be updated for consistent language using ICD10. Claims have to be changed to ICD10 codes on 10/1, but for documentation/audit perspective, you will need to have all ICD10 language by 1/1/16. There are draft lists of included Dx and a crosswalk – links are in the online version of the bulletin. DO only – 3 DSM5 Trainings are will be online. Program Heads turned in a list to register their staff for the training. ICD10 Webex – will be available to DO and LE.</p>		

**Quality Assurance (QA)**

<b>Agenda Items &amp; Presenter</b>	<b>Discussion &amp; Findings</b>	<b>Decisions, Recommendations, Actions, &amp; Scheduled Tasks</b>	<b>Person Responsible &amp; Due Date</b>
<b>Suggested Items for Next Meeting:</b>	No suggestions or volunteers to host the next meeting.		
<b>Handouts:</b>	<p>QA Bulletin 15-07 Claiming Crisis Intervention and Medication Support Services: Medical Lockouts</p> <p>QA Bulletin 15-06 ICD10 and DSM5: What We Now Know</p> <p>QA Bulletin 15-05 Multiple Practitioners Providing a Single Service</p> <p>Treatment Update to DCFS</p> <p>Clinical Forms Bulletin 15-04</p> <p>Letter from Health and Human Services regarding Renewal of SMHS Waiver</p> <p>PP Bulletin: Bi-Lingual Bonus</p> <p>QI Division Definition of Culture</p> <p>CCC Powerpoint</p> <p>QI PP Bulletin 1100.01</p>		